

**Purchasing Department**  
**Madison County Board of Supervisors**  
**146 West Center Street**  
**Canton, Mississippi 39046**

601-855-5503  
hardy@madison-co.com

10 April 2018

District 1 Supervisor Sheila Jones  
District 2 Supervisor Trey Baxter  
District 3 Supervisor Gerald Steen  
District 4 Supervisor David Bishop  
District 5 Supervisor Paul Griffin

Subject: Authority to purchase seven desk chairs for Youth Services

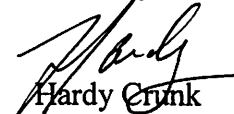
Dear Board Members:

Per Mississippi law furniture purchases for circuit, chancery, and county courts greater than \$500 in any one year require prior board approval. In Madison County, Youth Services is a part of County Court. County Court has exceeded the \$500 limit for this year.

County Judge-Elect Staci O'Neal has requested that I purchase seven desk chairs for Youth Services at a cost of \$199 each, for a total of \$1,393.

A copy of Judge O'Neal's request and a picture of the chairs is attached.

Sincerely,

  
Hardy Crunk  
Purchase Clerk

Madison County Youth Services

# Memo

**To:** Mr. Hardy Crunk

**From:** Alicia K. Louisville

**Date:** March 29, 2017

**Re:** Supplies for Madison County Youth Services

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Dear Mr. Crunk

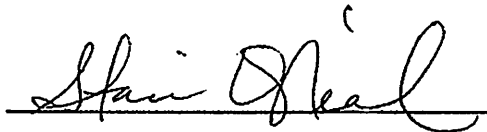
We respectfully request the following supplies for the office:

(Please see the attachment)

1. Office Depot Item# 304556 seven (7) Serta Smart Layers Air Arlington Executive Chair @ \$199
2. Office Depot Item # 458134 One (1) Emerson Microwave Oven @ \$92.99

Thanks

Approved for order:



Youth Court Judge

3/29/18

Date

**Office DEPOT.**  
**OfficeMax**

Serta® Smart Layers™ AIR Arlington Executive Chair, Black/Pewter  
Item # 304556

